

Fultonvale School Advisory Council

Tuesday, September 16, 2025

6:30pm - Gathering Space / Google Meet

Attendees: Kalyn Harrop, Carrie Eckersley, Shawna Russell Spady, Jen Ference, Natasha Karas, Kristen Rosato, Sharon Randhawa

1. **Call to Order** - Carrie Eckersley
 - a. Meeting called to order at 6:30 pm.
2. **Welcome** - Carrie Eckersley
3. **Approval of September 16, 2025 Meeting Agenda**
 - a. Motion to approve the September 2025 Agenda as is - Kalyn Harrop
 - i. Seconded - Chantelle Hinz
4. **Approval of May Meeting Minutes**
 - a. Motion to approve the May 2025 Minutes as is - Kalyn Harrop
 - i. Seconded - Natasha Karas
5. Introduction of FSAC - Carrie Eckersley
 - a. Current Executive and FSAC's Role
 - b. This will be carried over until our next meeting.
6. **Treasurer Report** - Kalyn Harrop
 - a. Kalyn has completed the AGLC report. It still needs to be reviewed by the FSAC Chair. Contact information needs to be updated to include new members and updated email addresses. We need to find out if Chantal Hinz wants to stay on as a casino person. We will leave the raffle blank for now and will update it if needed.
 - b. We need to set up an appointment with the bank to add/remove old/new executives. Anton, the bank manager, has confirmed that the process is laid out to have two people put on e-transfers.
 - c. Current advisory account as of Sept. 16, 2025: \$22 293.92. Reserve funds are \$3454.01. Provided lunch balance is \$554.01. \$18 839.91 is the amount after reserve funds.
 - d. Retirement gift from 2024/25 school year - noone has sent an invoice to the school even though multiple attempts were made to pay the bill. We can put forth a motion to remove the money.
 - i. Kalyn Harrop motions to remove \$400 from reserve funds for the retirement gift BBQ that was on hold for the 2024/25 school year.
 1. Seconds the motion - Natasha Karas
 2. All present agree. Motion carried.

- e. Current casino account balance as of September 16, 2025 is \$16 529.72 with \$5000 sitting in reserve funds. \$11 529.72 is the amount after reserve funds.

7. New Business

- a. Review FSAC Bylaw - Carrie Eckersley
 - i. Kalyn reports that we already made a big change to the FSAC Bylaw in the 2024/25 school year.
 - ii. An addition will need to be made under Banking Article 6 on page 4. Right now we have cheques that need signing by 2 officers. We will need to create an addition to have two officers have signing authority for e-transfers. We will make an official motion at the next meeting with the official wording.
- b. Admin Requests - Jen Ference
 - i. Thanks for the BBQ. It went so well. The first day of school was calm.
 - ii. Jen submitted the receipt for agendas which was \$2121.53. Jen has a request for agenda bookmarks for \$112.50 plus GST and shipping. As the total cost will fall under the cost that was reserved for agendas, we do not need to make a motion to purchase the bookmarks. Jen will purchase the agenda bookmarks.
 - iii. Jen requested money for each certified teacher to get \$75 to use for their classroom at their discretion. There are 23 certificated staff members, which result in a total of \$1725.
 - iv. Jen requested money for bussing for one field trip for each cohort. There are 10 cohorts. The maximum cost for a bus is \$250, so \$2500 would be the most cost.
 - v. Total request for the discretionary fun and bussing is \$4750.
 - vi. Jen will talk with staff members at the next staff meeting to see if there are any requested items that staff would like FSAC to purchase.
 - vii. Carrie motions for \$1725 out of the advisory account for classroom startup funds.
 - 1. Carries the motion - Sharon Randhawa
 - 2. Seconds the motion - Natasha Karas
 - 3. All present agree. Motion carried
- c. Welcome Back BBQ - Carrie Eckersley
 - i. We overbought again and came under budget. Next year, we should purchase for 500 people. The FSAC flyer went well. We would like to request to be at the kindergarten open house to hand out flyers in the spring.
 - ii. On April 3, 2025, over Messenger, Megan Barnes put forth a motion to put \$1700 into reserved funds for the Welcome Back BBQ to run the BBQ providing a hot dog, a bag of chips and a can of pop to each person.
 - 1. Carries the motion - Kalyn Harrop
 - 2. Seconds the motion - Shawna Russell Spady

3. All present agree. Motion carried.

d. Update signing authority with the bank - Carrie Eckersley

i. This will be carried over to the next meeting.

e. Hot Lunch/Provided Lunches - Carrie Eckersley

i. Carrie added new vendors.

ii. A concern right now is that hot lunches are planned in October. Carrie is thinking of canceling the October 9th hot lunch date in case of a teacher strike.

iii. Another concern is that, with the new Kindergarten class, we would like to include them in hot lunches. Carrie is thinking of two options: either she will add a special kindergarten hot lunch and Carrie will pick up and deliver the hot lunch, or change the dates of hot lunches to include Tuesdays. Carrie will research this more.

iv. Provided lunches - we will continue with what was happening last year. Expiry dates on items have been checked. Donated gift cards are still being used. Jen will check with how many gift cards we have left.

v. Carrie requests labels. She needs 6000 labels for the school year, for a total of \$592 for the rest of the year.

1. Carrie motions for \$650 out of the advisory account for labels for hot lunch.

a. Carries the motion - Sharon Randhawa

b. Seconds the motion - Natasha Karas

c. All present agree. Motion carried

f. Fundraising Ideas - Carrie Eckersley

i. We will carry this over to our next meeting.

8. Old Business

a. Field Trip Bussing - Carrie Eckersley

i. Kalyn motions for \$2500 out of the advisory account for one field trip per cohort for this school year.

1. Carries the motion - Sharon Randhawa

2. Seconds the motion - Natasha Karas

3. All present agree. Motion carried

b. Dance - Carrie Eckersley

i. It will not happen in October. We will carry it over to our next meeting.

9. Next meeting date is November 18, 2025 at 6:30 pm. Tentatively, we might have one in October that we will announce on Facebook 14 days prior to happening.

10. Carrie Eckersley called the meeting adjourned at 7:12 pm.