

Fultonvale School Council Meeting Minutes

Tuesday, April 15, 2025

7:00pm

Gathering Space

Attendees: Natasha Karas, Kalyn Harrop, Shawna Russell-Spady, Chantelle Hinz, Dustine Vicic, Susan Miller, Michelle Uytterhagen, Jennifer Ference, Tenneil Akers, Amanda Arndt, Weylin Gilewich

1. Call Meeting to Order

Meeting called to order at 7:09 pm

2. Welcome and Introductions

3. Treaty 6 Acknowledgements

Treaty 6 was acknowledged.

4. Additions to and Approval of Agenda

- a. Change agenda 5 from March 11 to March 12 – Approval of Change:
Motion to approve change to the agenda: Shawna Russell-Spady
Seconded: Michelle Uytterhagan

Motion to approve the agenda: Michelle Uytterhagan

Seconded: Tenneil Akers

5. Approval meeting minutes from March 12, 2025

Motion to approve the minutes: Chantelle Hinz

Seconded: Shawna Russell-Spady

6. Admin Report – Jen Ference

Thank you volunteers, for all the ways you support our school and gift time you give to our students and staff. Thank you for helping us bloom!

Looking Ahead for this year

- Volunteer Appreciation Morning
 - Coffee and Muffins April 30 7:45 – 9:15
- Information Nights
 - Junior High - no longer an evening event but will be an afternoon activity for Grade 6s
 - Kindergarten – May 29
 - Does FSAC/council want to send a representative to come and speak about FSAC/council to the families?
- Athletics
 - Badminton – Grades 5/6, Junior and Senior teams
 - Elementary Track Relay Team – May 8
 - Junior High Track Meet (May 8) and EIPS Track Meet (May 27)
- Drama Performances "This is a Test" & "No Horse Town"
 - May 14 & 15 6:30 pm ***the dates presented at the meeting were incorrect, these are the correct dates***
- June Exams
 - Grade 6 PATs – no science
 - Grades 7/8 Common Exams
 - Grade 9 PATs
 - All dates are posted on our website
 - New Digital platform for PATs – staff had training and students practicing

- June Celebration Dates
 - Farewell 9 – June 10 (Mix and Mingle 5:30 pm, Ceremony 6:30 pm)
 - Awards
 - Athletics – June 5 5:30 pm
 - Academics – afternoon assembly on June 20
 - Elementary Track Day – June 19
 - Grade 9 Activity – June 23
 - Elementary Year End Celebration – June 25

Looking Ahead to next year

- School Supply Lists and Staples Stationary Orders will be posted to website next week
- Staffing Updates
 - Dustine Vicic moving to principal at Pine Street
 - Welcome Kristen Rosato as Assistant Principal to FTV
 - Nicole Walker moving back to full-time teaching at FTV
 - Posted a 0.5 counselor position
- 2025-26 Enrollment Numbers – as of April 14
 - K – 28
 - 1 – 42
 - 2 – 43
 - 3 – 49
 - 4 – 50
 - 5 – 49
 - 6 – 53
 - 7 – 52
 - 8 - 44
 - 9 – 46
- **Total Enrollment 457 (Current enrollment is 495)**
- Will receive our School Budget at the end of the month, at that point in time we will determine class configurations.
 - Class Placements – Firewire Blub for May
 - Class Placements - With registrations and the upcoming school year on our minds, we'd like to share information on how we determine classroom placements. Our teachers collaborate with the administration and counsellor to develop balanced class lists as a team which consider several factors such as academic needs, behavioural needs, friendship/social groupings, access to support staff, matching personalities between teacher/student and a balance of genders. Teachers submit a checklist with each draft class list that addresses these considerations, including ensuring at least one friend for each student. As you can imagine, creating class lists is a complicated task. It is our goal to create balanced classes that provide an excellent educational experience for each child. We appreciate your trust in our professionalism and our desire to do right by all students while balancing the various needs of each family. It is for that reason that we do not entertain requests for classroom placements. If there is an extenuating circumstance that will have a significant impact on your child or family that you feel we need to consider, you can share that information in writing via email to the principal, Jennifer Ference, by May 15, 2025.

Start and End Times for Next Year

Fultonvale School Bell Schedule

Morning Arrival:

- **Bus Arrival: 7:38 AM**
- **Bus Release & Student Drop-off Begins: 7:40 AM**

Regular Schedule

Time	Event	Duration
7:55 – 7:57	Morning Attendance	2 min
7:57 – 8:51	Period 1	54 min
8:51 – 9:46	Period 2	55 min
9:46 – 10:01	Morning Recess	15 min
10:01 – 10:56	Period 3	55 min
10:56 – 11:51	Period 4	55 min
11:51 – 12:33	Lunch Break	42 min
12:33 – 1:28	Period 5	55 min
1:28 – 1:43	Afternoon Recess	15 min
1:43 – 2:38	Period 6	55 min

Early Dismissal Wednesdays Schedule:

Time	Event	Duration
7:55 – 7:57	Morning Attendance	2 min
7:57 – 8:41	Period 1	44 min
8:41 – 9:26	Period 2	45 min
9:26 – 9:41	Morning Recess	15 min
9:41 – 10:26	Period 3	45 min
10:26 – 11:11	Period 4	45 min
11:11 – 11:53	Lunch Break	42 min
11:53 – 12:38	Period 5	45 min
12:38 – 12:53	Afternoon Recess	15 min
12:53 – 1:38	Period 6	45 min

Dismissal on Early Out Wednesdays: 1:38 PM

Setting the calendar for event dates for next year

- Meet the Teacher - Wednesday, August 27 from 4:30 – 6:00
- Conference Dates – finalizing the dates
- Fall Conferences – likely week of October 27
- “Spring Conferences” – either Week of February 17 after family day or week prior to Spring Break

7. Student Voice – Dustine Vicic

What we love about FTV:

- Painting- we love the art- more art it is so good- sketching is amazing
- Like recesses- 3 is best- we still need to play
- Buddy Reading is so fun- we like being with the Older kids and next time we even get to go read outside (we like having the same buddies all year- we get to know them better)
- Leadership 8 running our gym time is great. They are funny!
- We like when we get treats for Birthdays- cupcakes rock- some schools only let students bring pencils in
- Like the hopscotch with the grade 6s- chalk for recess times would be good
- We like the playground switch
- We are really good here and just kind to one another- we have good manners- are sharing and respectful
- We tell the truth even when it is hard to
- Hot lunch is THE BEST out of all schools

- We really like the teachers- they are nice- take good care of us
- We love swimming and skating lessons- lots of schools don't get that- we are lucky- Mr. Bresden should be a professional skating coach
- We liked learning about smudging- it made my body calm

What would you like to see changed or what would you like to see happen at FTV?

- We could do playground switch but still have some older kids there too to play with
- Go to SOC playground more
- Some kind of fort in the woods would be amazing'
- we should really have a Tipi
- Gymnastic equipment in the gym
- We need to have a petting zoo day- Goats make everyone happy- have you seen the videos
- Outside scooters for on the pavement areas
- Rocketship playground with costumes
- Could we have a Fultonvale Farmer's Market in the gym and outside- where families and kids can sell stuff (doors are open in the gym so anyone can walk in to buy stuff. We set booths up for selling- example 3D printer stuff or bakery goods, eggs)
- We would love more time in the gym- each day
- We want to Ukeles for more of the time in grade 3 or is there another instrument that we can play
- More concession time pls
- monthly PJ days
- Can we have a water day- we water games and water guns and water balloons
- Can we go to the zoo and Telus more often
- Galaxyland for Division 1
- We need a pet day
- Instrument day in music
- A big game of Hide and seek- grade 3S can hide with kinders so they aren't scared
- We want more time with Junior High students

What makes us feel safe at school?

- Friendly students make us feel safe
- Having adults that take care of us
- All the nice staff make us feel loved and safe

8. Trustee Report – Susan Miller

ASBA EDWIN PARR TEACHER AWARD: 2025 The Board approved EIPS' nomination for this year's Edwin Parr Teacher Award nominee, Janna MacLelland. Every year, the Alberta School Boards Association (ASBA) Zone 2/3 hosts the award program to honour and recognize outstanding first-year teachers who demonstrate excellence in the Teaching Quality Standard. MacLelland, a first-year French Immersion teacher at Ardrossan Elementary, was selected as EIPS' nominee for her commitment to education through her exceptional learning spaces, inclusive approach to learning and innate ability to engage with children.

3 Year Capital Plan:

Each year, school boards must assess their school capital needs and prioritize projects based on the health and safety of existing school facilities, enrolment pressures, modernization needs and program requirements. The prioritized projects are then included in each school division's Three-Year Capital Plan. The Three-Year Capital Plan must be approved by the Board of Trustees on an annual basis and submitted to Alberta Education for funding consideration every spring.

The Board approved the 2026-29 Three Year Capital Plan at the March 20/25 Board Meeting. The first three priorities are:

Priority 1 listed in the 2026-29 Three-Year Capital Plan is a capital request to replace Rudolph Hennig Junior High and Fort Saskatchewan High with a single facility offering grades 7 to 12. The requested core student capacity is 1,400—expandable to accommodate 1,600 students.

Priority 2 listed in the 2026-29 Three-Year Capital Plan is a capital request to replace James Mowat Elementary on the current site. The requested capacity for the replacement school is 650 student spaces, allowing the school to grow by 244 student spaces. The two-story replacement school will accommodate kindergarten to Grade 6 students for the growing neighborhood of Westpark and future planned communities. EIPS is confident the two-story facility and the additional capacity can be accommodated on the site. The project relies on the completion of the new junior-senior high replacement school identified in Priority

Priority 3 is Sherwood Park's new Cambrian Crossing residential area, which welcomed its first residents in late 2023. By the time it is completed, anticipated in 2037, Strathcona County projects more than 12,000 people living in the area. EIPS anticipates 3,345 school-aged children to reside in the area comprised of the two neighborhoods, Cambrian and Hearthstone.

COLLEGIATE PROGRAM: The Board approved a school name for the Division's new collegiate program—Campus EIPS. Now approved, the Division will submit the school's name to Alberta Education for inclusion in the Provincial Education Directory and the Provincial Approach to Student Information. Starting the 2025-26 school year, Campus EIPS will offer programming to students at secondary schools throughout the Division, including Ardrossan Junior Senior High, Bev Facey Community High, Fort Saskatchewan High, Lamont High, Salisbury Composite High, Strathcona Christian Academy Secondary, Vegreville Composite High and Next Step.

Students and families are invited to learn more about the Registered Apprenticeship Program (RAP) and Collegiate Pathways—part of the new Campus EIPS, on Tuesday, April 22 from 6-7 p.m. @ Ardrossan Junior Senior High.

From April 7-11, students and staff across Elk Island Public Schools (EIPS) are celebrating **Education Week** and highlighting the importance of education in the community. Education Week is led each year by the Alberta Teachers' Association and Alberta School Councils' Association and celebrated by schools provincially.

April 23 is **Administrative Professionals' Day**—an opportunity to recognize the work of secretaries, administrative assistants, executive assistants, receptionists and other administrative support professionals throughout EIPS for all their amazing work and support. Take the time to thank the important administrative professionals in the school for the important role they play in day-to-day operations

The **Strathcona County Youth Market**, a collaboration between the Strathcona County Child and Youth Coalition and the Boys and Girls club is excited to be hosting a Youth Market in partnership with the Volunteer Strathcona Volunteer Fair.

The details for both participants to attend and for buyers to support are as follows:

- Monday, April 28th, 4:00-7:00pm
- Outside the Agora in the hallway of the Community Centre
- A wicked cash-only market by youth

For youth grades 7+ to apply. Any questions can be directed to scchildandtheyouthcoalition@gmail.com

9. COSC Update – Michelle Uytterhagen

Board Report

EIPS Board Chair Cathy Allen provided the Board Report. She discussed collegiate programming the Division is offering in the 2025-26 school year. Though the Division did not receive funding to build a new collegiate school, EIPS has gone ahead with creating Campus EIPS—a school name for the Division’s new collegiate program. Campus EIPS will offer programming to students at secondary schools throughout the Division, including Ardrossan Junior Senior High, Bev Facey Community High, Fort Saskatchewan High, Lamont High, Salisbury Composite High, Strathcona Christian Academy Secondary, Vegreville Composite High and Next Step. As with any division wide program, there are many factors to consider, from transportation to registration.

SUPERINTENDENT REPORT

EIPS Superintendent Sandra Stoddard presented the Superintendent report. Several topics were covered, including:

- The Division now has the funding manual from Alberta Education. Important budget considerations for EIPS include:
 - Literacy and numeracy
 - Career pathways
 - Classroom complexity
 - High-quality teaching and learning
 - Equity—eligible classified staff have received a lump sum payment
 - Curriculum work
 - Rural education
 - Early learning—the Division is exploring full-time kindergarten pilot programs for science, technology, engineering and mathematics (STEM) and French Immersion
- One of the Division’s goals is to enhance high-quality working and learning environments for students and staff. After an exceptional presentation from Dr. Greg Wells and feedback from stakeholders, EIPS is looking to pursue an initiative regarding communication. The initiative would limit the hours staff and families communicate with one another outside of business hours—looking to support school community wellness and work-life balance.

ASCA UPDATE

The Alberta School Councils' Association (ASCA) is the provincial organization for families on school council. Below may be of interest to COSC members:

- The ASCA Conference takes place virtually on April 26. The AGM takes place virtually on April 27. The Board will fund the cost of one registration fee per EIPS school council. Interested councils must have *one* member fill out the Board-sponsored registration form by April 7. EIPS administration will register school councils for the conference and AGM through ASCA after April 7. Frequently asked questions are available.
- ASCA has released its breakout sessions for the conference. Of note, Education Minister Demetrios Nicolaides will open the event, Jo Phillips will provide a keynote on resilience and Elder Wilson Bearhead will join as a special guest.
- Because of the virtual nature of the conference and AGM, school councils are encouraged to connect digitally. A link to a group chat will be posted on the COSC Facebook page.
- The proposed advocacy resolutions are published for the 2025 AGM. If a school council is unable to attend the AGM, they can have another council vote on their behalf. The deadline to fill out the proxy voting form is April 19.

COSC SHARING: Potential trustee candidate questions

COSC members discussed potential trustee candidate questions. Sample questions are available—created by Krista Scott and Jacquie Surgenor Gaglione in previous years. COSC members wondered about what the most effective way would be to reach families with trustee questions for the upcoming municipal election this year. Members also explored whether there's any interest to create a website for potential trustee candidate questions and answers. COSC Vice-Chair Uytterhagen stated she'd ask about interest on the COSC Facebook page. The topic will be addressed again at the COSC meeting in May. If there's no interest, a simple one-pager with questions will be created.

AMENDMENTS TO COSC OPERATING PROCEDURES

COSC Vice-Chair Uytterhagen brought forward proposed changes to the COSC Operating Procedures to clarify roles, committees and meeting delivery. She also suggested adding an addendum for how to build an agenda.

Additionally, COSC members discussed adding a stipulation to the COSC Chair role on how many meetings the Chair must attend. COSC Vice-Chair Uytterhagen stated she'd create two new drafts of the COSC Operating Procedures—one with her proposed changes and the new stipulation and one with her proposed changes and without the new stipulation. The new COSC Operating Procedures will be approved at the meeting in May.

The last meeting for the 2024-25 school year takes place on May 7, 2025.

10. New Business

11. Old Business

12. Next Meeting will be May 20, 2025, at 7:00pm.

13. Meeting Adjourned

Kalyn Harrop adjourned the meeting at 8:22pm.